

# ***Posh Venue***

## **Day of Event Rules & Information**

1. I acknowledge that I am responsible for the behavior of all the attendants at my event. **There is no drinking/eating outside of the building and no smoking/vaping on the premises.** There are to be no illicit drugs in or on the premises.

2. I understand that my party must remain inside the premises during the party. No loitering. The center is located in a private shopping center (not public). Failure to follow these rules can call for termination of my event and removal from the premises, without a refund.

3. I understand that there are to be **no holes placed in walls, ceilings, or anywhere in the building.** I understand that nothing should be hung or attached to the chandeliers, ceilings, light fixtures, or mirrors.

4. I understand that the building and interior furnishings should be returned in the same general condition as rented, and that I will be held responsible for any damage to the building (inside or outside) by myself or any attendants. The damage deposit will be held to restore building to its' original condition and the credit card on file charged (or other means of payment) should the costs be greater than the damage deposit.

5. I understand that I am responsible for the building and its content. I have been given instructions on how to lock the door after the event (if applicable). If failure to lock the door appropriately causes damage or theft, I understand that I will be responsible for the damage and/or theft.

6. I understand that there are to be no fryers, grills, or other cooking devices used (except for warmers) inside or on the premises. Burning of the kitchen countertops is NOT standard wear and tear. DO NOT place hot items directly on kitchen countertops. **A minimum fee of \$200 will be charged for burn damage to countertops.**

7. I understand that my event will be electronically monitored (video and/or audio). **I will be charged the hourly rate of \$200/per hour for Posh Venue I and \$250/hr, if I am not out of the building at the scheduled time.** PLEASE plan accordingly.